



CANCELLATION FORM FOR TENANCY AGREEMENT

- 1 Please, give always notice in writing (this form) and bring or send it to PSOAS accommodation office, Mannenkatu 1 A. When you give notice, the application for internal move will be removed from the queue.
 - 2 When you want to leave, give notice at least one calendar month before you move out. You can cancel your tenancy agreement with effect from the last day of the next month.
 - 3 Please, clean your apartment properly before you leave or PSOAS will send you a cleaning bill. All tenants of the apartment are jointly and severally responsible for the condition and cleaning of the apartment. Please, remember to empty your storage, too.
 - 4 Return all your keys to PSOAS accommodation office no later than 14 o'clock pm. the last day of the month. If the last day of the month is holiday the keys must be returned on the following working day by 12 o'clock. You can leave the keys in the mail-box outside our office (Mannenkatu 1 A) at your own risk.
 - 5 If you leave for over 6 months for exchange studies or Finnish military service and after this you want to return to PSOAS, please fill in the housing application and remember to renew your application. If you do not want your deposit to be refunded you maintain your right of occupancy. You can return to live at PSOAS any time except in August and in September. Please, inform us about your return two month beforehand.
 - 6 The deposit will be returned one month after your tenancy agreement has ended.
 - 7 When you have cancelled your tenancy agreement housing service will check your apartment. The tenant will not be informed of the checking date.
- I have a pet, what _____
- If you want to be present when your apartment is checked, please contact accommodation office tel. (08) 3173 110. The checking will be done on weekdays between 9 am and 3 o'clock pm. The apartment will be checked anyway after the 15th of the month.
- There are furniture owned by PSOAS in the apartment

First name and Family name: _____

Address: _____ Apartment no: _____ Moving date: _____

Telephone no: _____ E-mail: _____

Parking place no: _____ Sauna reservation day and time: _____

Future address: _____ Postcode: _____ City: _____

Bank account: Please, send your banking information electronically online on PSOAS website: http://www.psoas.fi/en/tenants/deposit_refund.php

In order to improve our customer service we would be grateful if you let us know why you are moving out:

Singatures. If the tenancy agreement is signed by several persons, the signature of every signer of the tenancy agreement is needed here.

City and date: _____

Written signature (tenant 1) _____ Written signature (tenant 2) _____

PSOAS FILLS IN:

Irtisanominen vastaanotettu: _____	Vuokravastuu päättyy: _____
Sanottu irti koneelta: _____	Muuttoilm. ilmoitetaan tarkastukseen: _____

SEND TO

Pohjois-Suomen opiskelija-asuntosäätiö, Mannenkatu 1 A, 90100 Oulu, fax +358 8 332 170